

Development Management Report

Committee Application

Summary	
Committee Date: 13 th May 2025	
Application ID: LA04/2024/0267/F	
Proposal: Change of Use from Dwelling to 6no bed/ 6 person HMO (amended description)	Location: 11 Friendly Way, Belfast BT7 2DU
Referral Route: Paragraph 3.8.1 of the Scheme of Delegation – request to be reported to Planning Committee by Elected Member (Cllr Conor McKay)	
Recommendation: Approval subject to conditions	
Applicant Name and Address: Jorge Herrero 11 Friendly Way Belfast	Agent Name and Address: Ally Olphert Create Architecture Blick Studios 46 Hill Street Belfast BT1 2LB
Date Valid: 15/02/2024	
Target Date: 30/05/2024	
Contact Officer: Ciara Reville, Principal Planning Officer	
Executive Summary: This application seeks full planning permission for Change of use from a 5-bed dwelling (use class C1) to a 6-bed/ 6 person House of Multiple Occupancy (Sui Generis use class). The site is located at 11 Friendly Way. The key issues are: <ul style="list-style-type: none">• The principle of an HMO at this location• Impact on the character and appearance of the surrounding area.• Impact on residential amenity• Traffic, parking and access• Waste and refuse collection 289 objections have been received with the issues raised addressed within the main report. The application has been called in for the following reasons: <ol style="list-style-type: none">1. Significant public interest.2. Concerns relating to amenity, parking and precedent for other HMOs in the area.	

The scheme is compliant with Policy HOU10 in that the 10% threshold for HMOs on Friendly Way has not yet been reached. The applicant has demonstrated that there is sufficient provision for bin storage whilst retaining adequate amenity space. Officers consider that the scheme will not be harmful in terms of traffic, parking, impact on amenity of the surrounding area.

Recommendation

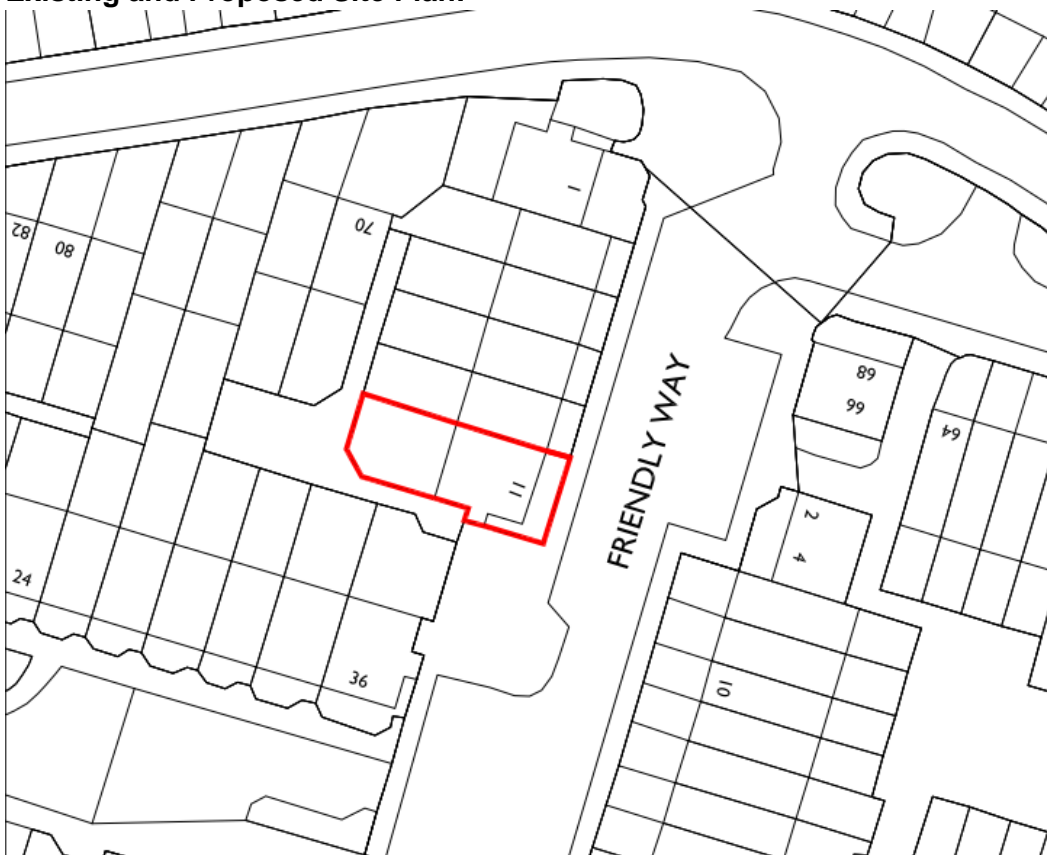
Having regard to the development plan and other material considerations, the proposal is considered acceptable. It is recommended that planning permission is granted subject to conditions. Delegated authority is sought for the Director of Planning and Building Control to finalise the wording of the conditions and deal with any other issues that arise, provided that they are not substantive.

DRAWINGS AND IMAGERY

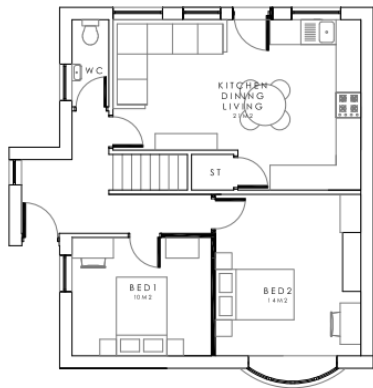
Site Location Plan:



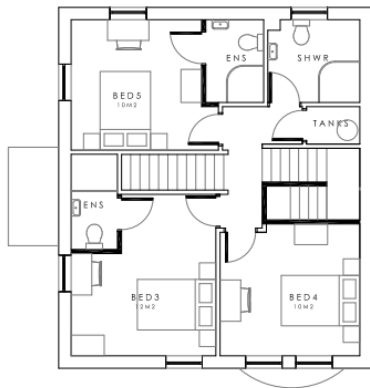
Existing and Proposed Site Plan:



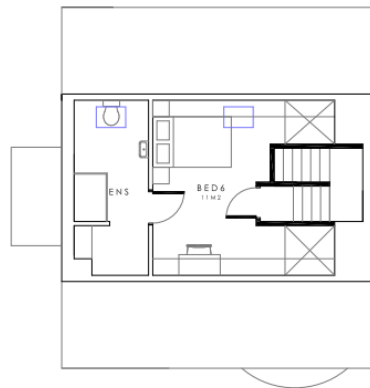
Proposed Floor Plans:



PROPOSED GROUND FLOOR
1:100



PROPOSED FIRST FLOOR
1:100

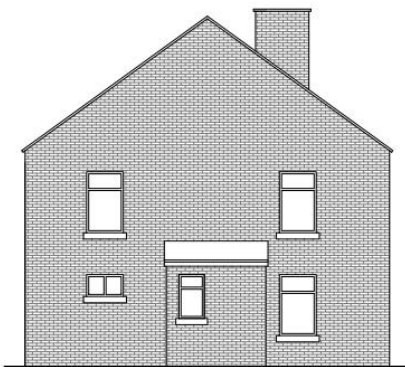


PROPOSED SECOND FLOOR
1:100

Proposed Elevations:



PROPOSED FRONT ELEVATION 1:100



PROPOSED SIDE ELEVATION 1:100



PROPOSED REAR ELEVATION 1:100

1.0	Characteristics of the Site and Area
1.1	The application site is located at 11 Friendly Way. The property is a 2 and a half storey residential end terraced property. There is a small, enclosed amenity space to the rear of the building. The immediate area is predominantly residential characterised by terrace dwellings finished in red brick.
1.2	The site falls within the development limit as set out in the BUAP 2001 and draft BMAP 2015. The site falls within a Protected City Centre Housing Area within Draft BMAP.
1.3	The site does not fall within any of the existing HMO Policy Areas or Development Nodes as designated in the Belfast HMO Subject Plan 2015.
	Description of Proposed Development
1.4	The application is seeking full planning permission to change the of use from a dwelling (class C1) to a 6-bed/ 6 person HMO (suis generis).
2.0	PLANNING HISTORY
2.1	There is no relevant planning history pertaining to the site.
3.0	PLANNING POLICY
3.1	<p>Development Plan – Plan Strategy</p> <p><u>Belfast Local Development Plan, Plan Strategy 2035</u></p> <p><i>Strategic Policies</i></p> <ul style="list-style-type: none"> • Policy SP1A – managing growth and supporting infrastructure delivery • Policy SP2 – sustainable development • Policy SP3 – improving health and wellbeing • Policy SP5 – positive placemaking • Policy SP6 – environmental resilience • Policy SP7 – connectivity <p><i>Operational Policies</i></p> <ul style="list-style-type: none"> • Policy SD2 – Settlement Areas • Policy HOU10 - Housing Management Areas • Policy RD1 – New residential developments • Policy TRAN8 – Car parking and servicing arrangements • Policy ENV1 – Environmental quality • Policy OS3 – Ancillary open space <p><u>Supplementary Planning Guidance</u></p> <ul style="list-style-type: none"> • Residential Design • Placemaking and Urban Design • Transportation

	<p>Development Plan – zoning, designations and proposals maps</p> <p>Belfast Urban Area Plan (2001) BUAP Draft Belfast Metropolitan Area Plan 2015 (v2004) Draft Belfast Metropolitan Area Plan 2015 (v2014)</p> <p>Regional Planning Policy</p> <p>Regional Development Strategy 2035 (RDS) Strategic Planning Policy Statement for Northern Ireland (SPPS)</p> <p>Other Material Considerations</p> <p>Developer Contribution Framework (2020) <i>Belfast Agenda</i> (Community Plan)</p>
4.0	CONSULTATIONS AND REPRESENTATIONS
4.1	<p><u>Statutory Consultees</u></p> <p>DfI Roads – No objections</p>
4.2	<p><u>Non-Statutory Consultees</u></p> <p>No non-statutory consultations required.</p>
4.3	<p><u>Representations</u></p> <p>The application has been advertised and neighbours notified. The Council has received 289 letters of objection. The issues raised in the objections are summarised as follows:</p> <ol style="list-style-type: none"> 1. Waste management 2. Parking and traffic 3. Impact on the character of the area 4. Inadequate living space 5. Safety and security issues 6. Noise and Anti-social behaviour <p>Issues 1-4 are addressed in the main body of the report.</p> <p>The additional points are considered as follows:</p> <ol style="list-style-type: none"> 5. Safety and security issues <p>This is not a material consideration. Any issues regarding safety and security issues and is outside the remit of planning and relevant bodies such as the PSNI should be contacted if these issues escalate.</p>

	<p>6. Noise and Anti-social behaviour</p> <p>The HMO licensing scheme is in place to regulate HMOs. An anti-social behaviour plan will therefore be in place, and it is the landlord's responsibility to ensure compliance with licensing requirements. Tenants also have responsibilities to make sure the landlord can carry out their duties. The Northern Ireland House of Multiple Occupancy Unit (NIHMO) within BCC has developed a guide highlighting ways to tackle antisocial behaviour linked to their properties. The guide provides preventative measures that landlords can take to manage antisocial behaviour, highlights how to demonstrate compliance by record keeping and intervention, and details how to develop an antisocial behaviour plan. The HMO legislation in Northern Ireland has the potential to have a positive impact on the lives of those living in HMOs, the owners of HMOs, and the residents surrounding HMO properties.</p> <p>Environmental Health and the PSNI are the appropriate bodies to deal with noise issues and antisocial behaviour.</p>
5.0	PLANNING ASSESSMENT
5.1	<p>Main Issues</p> <p>The main issues relevant to consideration of the application are set out below:</p> <ul style="list-style-type: none"> • The principle of an HMO at this location • Impact on the character • Impact on residential amenity • Traffic, Parking and Access • Waste and refuse collection.
5.2	<p>Development Plan Context</p> <p>Section 6(4) of the Planning (Northern Ireland) Act 2011 states that in making any determinations under the Act, regard is to be had to the local development plan, and the determination must be made in accordance with the plan unless material considerations indicate otherwise.</p>
5.3	<p>Section 45(1) of the Act states that in determining planning applications, the Council must have regard to the local development plan, so far as material to the application, and to any other material considerations.</p>
5.4	<p>The Belfast Local Development Plan (LDP) when fully completed will replace the Belfast Urban Area Plan 2001 as the statutory Development Plan for the city. The Belfast LDP will comprise two parts. Part 1 is the Plan Strategy, which contains strategic and operational policies and was adopted on 02 May 2023. Part 2 is the Local Policies Plan, which will provide the zonings and proposals maps for Belfast and has not yet been published. The zonings and proposals maps in the Belfast Urban Area Plan 2001 remain part of the statutory local development plan until the Local Policies Plan is adopted.</p>

	<p><u>Operational Policies</u></p>
5.5	<p>The Plan Strategy contains a range of operational policies relevant to consideration of the application, which are set out in the following section of this report. The Plan Strategy replaces the operational policies previously provided by the Departmental Planning Policy Statements (PPSs). Those policies no longer have effect, irrespective of whether planning applications have been received before or after the adoption date (par. 1.11 of the Strategic Planning Policy Statement).</p>
	<p><u>Proposals Maps</u></p>
5.6	<p>Until such time as the Local Policies Plan is adopted, the Council must have regard to the land-use zonings, designations and proposals maps in the Belfast Urban Area Plan 2001, both versions of the draft Belfast Metropolitan Area Plan (v2004 and v2014) (draft BMAP 2015) and other relevant area plans. The weight to be afforded to these proposals is a matter for the decision maker. It is considered that significant weight should be given to the proposals map in draft BMAP 2015 (v2014) given its advanced stage in the development process, save for retail policies that relate to Sprucefield which remain contentious.</p>
5.7	<p>Belfast Urban Area Plan 2001 – The site is located within the settlement development limit and is not zoned for any use.</p>
5.8	<p>Belfast Metropolitan Area Plan 2015 (2004) – the site is zoned as a “Protected City Centre Housing Area” within the settlement development limits of Belfast.</p>
5.9	<p>Belfast Metropolitan Area Plan 2015 (v2014) – the site is also zoned as a “Protected City Centre Housing Area” within the settlement development limits of Belfast. The site is not located in a Housing Policy Area or an HMO Development Node in the Belfast HMO Subject Plan 2015.</p>
5.10	<p><u>The principle of an HMO at this location</u></p> <p>The site is outside both Housing Policy Areas and development nodes as designated in the Belfast HMO Subject Plan 2015. Policy HOU10 of the Plan Strategy is applicable and states that:</p> <p><i>‘Outside of designated HMAs planning permission will only be granted for HMOs where the number of HMOs would not as a result exceed 10% of all dwelling units on that road or street. Where such a street is in excess of 600 metres in length, the 10% threshold will be calculated on the basis of existing residential units within 300 metres of either side of the proposal on that street’.</i></p>
5.11	<p>The justification and amplification text to Policy HOU10 confirms at paragraph 7.1.66 that the level of HMOs outside a HMA will be measured by adding together:</p> <ol style="list-style-type: none"> 1. The number of HMOs recorded under the HMO Licensing scheme; and 2. The number of planning approvals for HMOs not yet licensed, with the total then divided by the total number of dwelling units within the street. If a street is longer than 600, the total number of dwellings in the street will relate to the total properties within 300m either side of the property on the street.
5.12	<p>According to the LPS Pointer Address database, there are 20 domestic properties on Friendly Way. This would allow for 2 HMO properties on Friendly Way before the 10%</p>

	threshold would be exceeded. According to our records there are no HMOs on Friendly Way. The proposal for a change of use from dwelling to HMO would not result in an exceedance of the 10% threshold and is therefore considered compliant with Policy HOU 10 and is acceptable in principle at this location.																																										
5.13	Officers consider that this scheme is compliant with relevant policy for the reasons stated above and any further applications for HMOs will be assessed in accordance with the relevant planning policy.																																										
5.14	Paragraph 7.1.69. of HOU10 states that in all cases, intensive forms of housing whether within or outside HMAs will still be carefully assessed against the relevant criteria set out in Policies RD1, RD2 and RD3. The assessment of the proposal against these policies is set out below.																																										
5.15	<p><u>Impact on residential amenity</u></p> <p>The property is a 2 and a half storey dwelling and is of sufficient size to accommodate an HMO, comfortably providing accommodation for 6 people whilst still meeting the space standards. The proposal complies with the HMO space standards for a 6-bed HMO as set out within Belfast Local Development Plan: 2035. The proposal would provide a quality and sustainable residential environment.</p>																																										
5.16	<p>The total floor area for the proposed site is shown below along with the minimum requirements as set out within table C1 of Appendix C of the Belfast Local Development Plan.</p> <table><tr><th colspan="3">6 Bedroom/ 6 Person HMO</th></tr><tr><th></th><th>Minimum Requirement</th><th>11 Friendly Way Measurement</th></tr><tr><td>Bedrooms Total</td><td>28sqm</td><td>65sqm</td></tr><tr><td>Bedroom 1 GF</td><td>6.5sqm</td><td>9.7sqm</td></tr><tr><td>Bedroom 2 GF</td><td>6.5sqm</td><td>13.1sqm</td></tr><tr><td>Bedroom 3 1st Floorspace excludes ensuite</td><td>6.5sqm</td><td>11.9sqm</td></tr><tr><td>Bedroom 4 1st Floorspace excludes ensuite</td><td>6.5sqm</td><td>10sqm</td></tr><tr><td>Bedroom 5 1st</td><td>6.5sqm</td><td>10sqm</td></tr><tr><td>Bedroom 6 Attic (floorspace >1.5sqm in height)</td><td>6.5sqm</td><td>9.3sqm</td></tr><tr><td>Bedroom/ Living Room</td><td>33sqm</td><td>72.5sqm</td></tr><tr><td>Combined bedroom/living room/ kitchen</td><td>38.5sqm</td><td>85sqm</td></tr><tr><td>Kitchen</td><td>10sqm</td><td>12sqm</td></tr><tr><td>Combined Kitchen/ Dining Room</td><td>19.5sqm</td><td>20sqm</td></tr><tr><td>Combined Kitchen/ Living Room</td><td>19.5sqm</td><td>20sqm</td></tr></table>	6 Bedroom/ 6 Person HMO				Minimum Requirement	11 Friendly Way Measurement	Bedrooms Total	28sqm	65sqm	Bedroom 1 GF	6.5sqm	9.7sqm	Bedroom 2 GF	6.5sqm	13.1sqm	Bedroom 3 1 st Floorspace excludes ensuite	6.5sqm	11.9sqm	Bedroom 4 1 st Floorspace excludes ensuite	6.5sqm	10sqm	Bedroom 5 1 st	6.5sqm	10sqm	Bedroom 6 Attic (floorspace >1.5sqm in height)	6.5sqm	9.3sqm	Bedroom/ Living Room	33sqm	72.5sqm	Combined bedroom/living room/ kitchen	38.5sqm	85sqm	Kitchen	10sqm	12sqm	Combined Kitchen/ Dining Room	19.5sqm	20sqm	Combined Kitchen/ Living Room	19.5sqm	20sqm
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5.17	Policy RD1 applies as set out above and states that <i>'planning permission will be granted for new residential development where it is in accordance with general urban design policies and where it is demonstrated that the proposal:</i>
5.18	<p><i>a) Will not create conflict with adjacent land uses, remaining in conformity with the character of any established residential areas -</i></p> <p>Officers consider that the use does not conflict with adjacent land uses. The scheme meets the policy requirements set out in HOU10 and RD1 & RD3. The HMO licensing scheme also seeks to ensure that landlords are compliant with regulations, such as the number of occupants and provision of sufficient bin storage.</p>
5.19	<p><i>b) Does not unduly affect the privacy or amenity of neighbouring residents, including overlooking, loss of light, overshadowing, dominance, noise or other disturbance -</i></p> <p>Officers consider that the scheme will not give rise to any of the issues listed in criterion b. A door on the rear elevation is changing to a window but overlooking, loss of light, overshadowing and dominance will not be changing from what is existing. Noise or other disturbance will be addressed by the anti-social behaviour plan which is a licensing requirement.</p>
5.20	<p><i>c) Makes provision for, or is, accessible and convenient to public transport and walking and cycling infrastructure -</i></p> <p>There is sufficient space for cycle parking. Metro services are available along the East Bridge Street, a 2-minute walk from the property.</p>
5.21	<p><i>d) Provides appropriate open space -</i></p> <p>The existing rear amenity space is to be retained which is considered sufficient to serve the proposal.</p>
5.22	<p><i>e) Keeps hard surfacing to a minimum -</i></p> <p>No hard standing is proposed as part of this application.</p>
5.23	<p><i>f) Creates a quality and sustainable residential environment in accordance with the space standards set out in appendix C -</i></p> <p>The proposal exceeds the requirements set out in the space standards and provides a generous amount of living space for the occupants of the 6 bedrooms. The proposal therefore complies with the HMO space standards for a 6-bed HMO as set out within Belfast Local Development Plan: 2035.</p>
5.24	<p><i>g) Does not contain any units which are wholly in the rear of the property without direct, safe and secure access from the public street -</i></p> <p>All units have safe and secure access from the front door of the dwelling.</p>
5.25	<p><i>h) Ensures that living rooms, kitchens and bedrooms have access to natural light –</i></p> <p>All habitable rooms in the dwelling have access to natural light.</p>
5.26	<p>The LDP Plan Strategy seeks to facilitate sustainable housing growth in response to changing housing needs. Carefully managing the variety of house types, sizes and tenures will help to meet the diverse needs of all the community. This supports wider LDP aims of shaping quality and sustainable residential development, providing a mix of housing that create more balanced communities, increasing density without town cramming. HMOs are regulated by the relevant Policy set out in the LDP plan Strategy and the proposal has been found to comply with the relevant policies. This HMO comprises 6 bedrooms and will also be subject to the licensing process which will</p>

	determine how many persons the home can accommodate. HMOs can meet high demand for housing and the application site is located in an accessible location close to services and public transport. It is considered that the proposal would not undermine the availability of family housing in the area.
5.27	As indicated above, the HMO will further require to be licensed with Belfast City Council which requires the implementation of an anti-social behaviour plan, ensuring the HMO operator runs the property effectively.
5.28	The proposal is considered compatible with adjacent land uses. It would not harm the amenity of adjacent and nearby properties or result in unacceptable overlooking, overshadowing, overbearing, loss of outlook or daylight. The proposal is considered to comply with Policy RD 1.
5.29	Policy RD3 is applicable and states that planning permission will be granted for conversion or change of use of existing buildings for residential use where all the criteria in policy RD1 and all the additional criteria below are met:
5.30	<p>a) <i>Any units are self-contained</i> - This criterion is not applicable.</p> <p>b) <i>Adequate refuse storage space is provided within the curtilage of the site, large enough to allow for the separation of recyclable waste, and is designed to not be visible from the amenity space / public realm</i> - Officers consider that this criterion is met (refer to sections 5.35-5.40 below)</p> <p>c) <i>The original property is greater than 150 square metres gross internal floorspace in the case of sub-division of an existing dwelling</i> – This criterion is not applicable to this proposal.</p> <p>d) <i>Conversions above commercial premises do not prejudice the commercial functions of the business</i> - This criterion is not applicable to this proposal.</p> <p>Taking account of the criteria set out above the proposal is considered to comply with Policy RD3.</p>
5.31	<p><u>Traffic, Parking and Access</u></p> <p>Officers acknowledge the objections to parking. DfI Roads have no objections to the scheme. Whilst the various policy requirements of HOU10 seek to address need and protect residential amenity, the provision of car parking is not a requirement of this policy.</p>
5.32	Policy TRAN8 – Car parking and servicing arrangements states that, ' <i>Development proposals will be required to provide adequate provision for car parking and appropriate servicing arrangements</i> '. Existing Regional Planning Policy and supplementary planning guidance, including the published 'Parking Standards', do not incorporate car parking as a requirement for HMO development.
5.33	The site is in a sustainable location with regular bus services operating in close proximity and accessible to services and amenities in the local and wider area.
5.34	DfI Roads were consulted and have no objection to the proposal. A parking survey was submitted due to a number of objections being on the grounds of parking. It is considered the parking survey demonstrated sufficient parking capacity in the area.

	<p><u>Waste and Refuse Collection</u></p>
5.35	Objectors have raised concerns regarding waste management for the property and how this will impact the surrounding amenity space and public realm.
5.36	Policy RD3 criterion B applies, it states that adequate refuse storage space must be provided within the curtilage of the site, large enough to allow for the separation of recyclable waste and is designed to not be visible from the amenity space / public realm.
5.37	<p>The adopted Waste Infrastructure Supplementary Planning Guidance (SPG) and Local Government Waste Storage Guide for NI sets out typical weekly waste arisings for different types of development including HMOs. For an HMO, the typical weekly waste arising is 100L per bedroom plus 60L per dwelling. For the proposed 5-bed HMO this would equate to the typical production of 660L of waste per week. The total waste production is broken down into the following types of waste:</p> <ol style="list-style-type: none"> 1. 35% general waste (collected fortnightly), 2. 55% recycling and 3. 10% food waste (both 2. and 3 collected weekly).
5.38	<p>The Council's Waste Management Unit has advised that the following waste containers would be required to serve the proposed HMO in line with the SPG and the Local Government Waste Storage Guide for NI.</p> <ol style="list-style-type: none"> 1. Black bins – 3 x black bins (3 x 180L) – sufficient for 2 weeks of general waste 2. Recycling – 2 x recycling packs (6 x 55L) – collected weekly 3. Food waste – 3 x food bins (3 x 23L) – collected weekly
5.39	This policy is complied with. The disposal of waste is the responsibility of tenants and the landlord.
5.40	<p>The rear amenity space of the property is 46sqm. For each set of 3 bins (black bin, recycling pack and food caddy) in an enclosed yard 2.0 x 1.8m is required in a single row layout $2.0 \times 1.8\text{m} = 3.6\text{sqm} \times 3 = 10.8 \text{ sqm}$. The provision of 3 sets of bins would leave more than 36sm for amenity provision. The premises will therefore be served by the correct amount for a 6-bed HMO as set out in the Supplementary Planning Guidance whilst maintaining sufficient amenity space. Bin storage is also a licensing requirement and the Council's website states that "<i>during the period of the licence the licensee shall ensure that sufficient bins or other suitable receptacles are provided that are adequate for the requirements of each household occupying the HMO for the storage of refuse and litter pending their disposal in accordance with the Local Government Waste Storage Guide for Northern Ireland</i>". A condition is recommended to ensure bin storage is provided within the curtilage of the property.</p>
	<p><u>Impact on the sewage network</u></p>
5.41	There is no evidence that change of use from a dwelling to an HMO will cause any issues as the dwelling will continue to avail of the main sewage network like other houses in the street. As there is no evidence of significant impact on waste-water infrastructure, it has been unnecessary to consult NI Water as a statutory consultee.

6.0	Recommendation
6.1	Having regard to the development plan and other material considerations, the proposal is considered acceptable. It is recommended that planning permission is granted subject to conditions.
6.2	Delegated authority is sought for the Director of Planning and Building Control to finalise the wording of the conditions and deal with any other issues that arise, provided that they are not substantive.
7.0	<p>DRAFT CONDITIONS</p> <p>1. The development hereby permitted must be begun within five years from the date of this permission.</p> <p>Reason: As required by Section 61 of the Planning Act (Northern Ireland) 2011.</p> <p>2. The development shall not be occupied for the use hereby approved unless a refuse and recycling storage area within the rear curtilage of the dwelling has been provided. This area must be sufficient to meet the requirements of the development and must be retained and managed at all times.</p> <p>Reason: To ensure adequate management of waste and in the interests of the amenities of the area.</p> <p>DRAFT INFORMATIVES:</p> <p>1. Please make sure that you carry out the development in accordance with the approved plans and any planning conditions listed above. Failure to do so will mean that the proposal is unauthorised and liable for investigation by the Council's Planning Enforcement team. If you would like advice about how to comply with the planning permission, you are advised to contact the Planning Service at Belfast City Council at planning@belfastcity.gov.uk.</p> <p>2. This planning permission includes condition(s) which require further details to be submitted to and approved by the Council. Please read the condition(s) carefully so that you know when this information needs to be provided and approved. It could take a minimum of 8 weeks for the Council to approve the details, assuming that they are satisfactory, and sometimes longer depending on the complexity of the condition. You should allow for this when planning the timeline of your project.</p> <p>3. The grant of planning permission does not dispense with the need to obtain licenses, consents or permissions under other legislation or protocols. The requirement for other authorisations may have been identified by consultees in their response to the application and can be accessed on the Northern Ireland Planning Portal website. The responses from consultees may also include other general advice for the benefit of the applicant or developer.</p>